## How to Measure for Boxes

## Please give the exact maximum dimensions of the object/s to be stored inside, in millimetres.

1. Length / Height - The measurement from end to end of any item. For a book, the full length of the spine.
2. Width - The measurement from side to side. For a book, from the edge of the spine across to the edge of the boards.
3. Depth - The measurement of the thickness of the item. This is taken from the thickest part of the book or item.

This method of measurement is applicable for items including:

- Loose sheets.
- Bundled or rolled items.
- Photographic, CD Modern media.
- Textiles and garments.

Single boxes can be supplied ready formed on request. Other orders are supplied flat-packed for self-assembly.

## How to assemble

1. Fold along each crease line so that the grey side of the board is on the inside of the box.
2. Unfold and re fold the box with the grey side of the card on the outside of the box. This allows the card to stretch along the fold without cracking.
3. The box will click together with the tabs locking into the cut outs provided for them.
